

ASC Behaviour Review Committee

Purpose *ASC will have a Behaviour Review Committee to ensure accountability and consistency with the management of situations or behaviours of concern.*

Policy Statement *The Behaviour Review Committee will include a “Qualified Person”, defined as an employee with at least two years relevant training and three years practical experience in behavior management strategies; and a minimum of two other members which may include but not be limited to:*

- *An External Person*
- *A Program Manager*
- *The Executive Director*
- *An Area Coordinator/designate as applicable*

Binder(s):	Adult Services, Family Support Services					Page:	1 of 1
Section(s):	Responding to Behaviours of Concern	A	Mar. 14/05	R/R	Jan 31/08	R/R	Apr 9/10
Program Area(s)	Adult Services, FSS/Disability	R/R	Aug 30/12	R/R	Aug 27/15	R/R	Jun 29/17

ASC Behaviour Review Committee

The Behaviour Review Committee will meet on a regular basis, and as needed, to ensure the timely review and management of situations and behaviours of concern.

The Behaviour Review Committee is responsible to:

- Provide leadership through functional and risk assessment processes
- Meet with a minimum of 3 members not involved in the writing of the Planned Procedures being presented for approval
- Review the information presented
- Review the appropriateness of specific interventions and/or recommend alternatives as per client needs and agency resources
- Provide or deny authorization for the use of Planned Procedures
- Set the review date as required
- Maintain minutes pertaining to the discussions on the client's main file
- Maintain a file for any information reviewed by the committee that does not pertain to a client. This information may be used for ASC policy and procedure review
- Ensure all applicable employees are trained to Behaviour Support Plans
- Compile, graph, and monitor the trends in behaviour data

Binder(s):	Adult Services, Family Support Services					Page:	1 of 1
Section(s):	Responding to Behaviours of Concern	A	Mar. 14/05	R/R	Jan 31/08	R/R	Apr 9/10
Program Area(s):	Adult Services, FSS/Disability	R/R	Oct 19/11	R/R	Jul 29/15	R/R	Jun 15/17