

Emergency Preparedness

Purpose

ASC recognizes that emergencies can occur anytime, anywhere and that while some are seasonal and allow for some preparation, others occur quickly and without warning. Emergencies include, but are not limited to: storms; floods; fires; power outages and/or blackouts; loss of heat or water; extreme temperatures; hazardous materials and spills; and infectious disease outbreak.

Major emergencies include specific events where communications, transportation, utilities and other essential services could be disrupted, forcing the program/building to rely on its' own resources for food, water, first aid, transportation and shelter. This policy is necessary to help us prepare for potential emergency situations should they arise.

Policy Statement

In the event of a large-scale emergency in any community, ASC will take direction from that Community's Preparedness Plan.

All departments/buildings owned and/or operated by ASC shall have an Emergency Preparedness Plan. The Emergency Preparedness Plan is created specifically for each area based on their specific needs. All Emergency Preparedness Plans must be reviewed and approved.

The following areas will be included in the Emergency Preparedness Plan developed by each department/building:

- 1. Escape Routes*
 - All possible exits or escape routes from the building*
 - All possible exits or escape routes from the neighborhood*

- 2. Meeting Places*
 - A designated safe meeting place outside of the building (fire evacuation).*
 - For Twenty Four Hour services/homes, a designated safe meeting place outside the immediate neighborhood.*

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3. *A plan for sheltering in place*
 - *Designated, known area to shelter within the building in the event of “take immediate cover” direction*
 - *Stock of Emergency supplies to be kept in the shelter area (minimally including but not limited to: Radios (self charging preferred), flashlights, batteries, first aid supplies, water, whistle)*
 - *A plan for monthly checks/replacement of supplies.*
 - *A plan for short term sheltering in place (all areas)*
 - *A plan for longer term sheltering in place (24 hour services/homes)*

4. *Prevention of Spread of Communicable Disease (for service areas where direct support and care is provided).*
 - *Guidelines for response to potential contagious illness*
 - *Prevention strategies*

5. *Communication Plan*

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