

Orientation Process for Board Members

Purpose

To have an orientation process for the governing body.

Policy Statement

ASC shall provide an orientation to each governing Board Member that ensures the orientation process is documented and will include, but not be limited to:

- a) The Mission, Vision and Principle Statement(s)*
- b) Goals and Objectives/Organizational Strategic Plan*
- c) Board policies and financial procedures*
- d) Overview of services and operations*
- e) Code of Ethics and professional practices of ASC*
- f) Board Code of Ethics*
- g) Bylaws and Objectives*
- h) Media requests*
- i) Concern Resolution Processes*

Binder(s):	Board	Page: 1 of 1							
Section(s):	Board of Directors	A	95-04-19	R/R	98-01-07	R	01-03-22	R/R	Feb. 24/05
Program Area(s):		R/R	Jan 31/08	R	Mar 8/11	R/R	Jun 28/18		

Orientation Process for Board Members

1. The Board shall plan, develop and facilitate the orientation process for all new Board Members of ASC within a reasonable length of time.
2. In order to facilitate the orientation of Board Members, a manual will be prepared by the administrative staff containing, but not limited to:
 - a) *The Mission, Vision and Principle Statement(s)*
 - b) *Goals and Objectives/Organizational Strategic Plan*
 - c) *Board policies and financial procedures*
 - d) *Overview of services and operations*
 - e) *Code of Ethics and professional practices of ASC*
 - f) *Board Code of Ethics*
 - g) *Bylaws and Objectives*
 - h) *Media requests*
 - i) *Concern Resolution Processes*
3. Board members will receive an orientation as per the Orientation Checklist. This orientation may also include a tour of the facilities.

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