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Operating for over 49 years, Accredited Supports to the Community (ASC) is a not-for-profit charitable society that provides Level Two Accredited Services for adults with disabilities.

**Full Time - Olds**

**Team Manager**

This is a leadership position working within and managing hourly Supported Independent Living Services (Outreach) and Employment Services for adults with disabilities; which includes supports in community access, inclusion, social connection, life skills; pre-employment preparation, employment as well as personal and medical supports. In this position you will make a direct impact in the lives of others and strive for a stimulating career where you will make a meaningful difference. Starting wage $24.95.

# Key aspects of this role include:

* Providing leadership, supervision, and evaluation to direct support staff while planning and implementing according to individual and program needs. This includes schedule development, monitoring, and providing direct coverage as required.
* Monitoring and managing service delivery; participating in the development and monitoring of client service and support plans with a person-first approach.
* Actively engaging and mentoring support staff to model behaviour aligned with the culture, values, policies and procedures of Accredited Supports to the Community. Communicate and gather information effectively in a variety of settings including one-on-one with staff and in team meetings.
* Committing to providing an exceptional experience for staff and clients within a challenging and exciting human services environment by setting the example of high quality, client-focused care.

# The choice candidate will have:

* A minimum of 3 years previous leadership and supervisory experience, preferably in disability services, however other experience will be considered.
* Post-secondary education, or experience working, in the Human Services Industry.
* Well-developed leadership, coaching and mentoring skills; an ability to communicate effectively with others; strong problem-solving skills; and experience supporting persons with developmental disabilities to live engaged in their communities.
* Experience with FASD, mental health and Positive Behavior Supports is an asset.
* Experience with computers including Microsoft Word, Excel, and Outlook.

# Requirements:

* Class 5 driver’s license and required vehicle insurance coverage ($2million liability insurance).
* Current and clear Vulnerable Sector Criminal Record Check
* Ability to be flexible to work a variety of shifts including overnights and some evenings and weekends as required; meeting the needs of the people served and our programs.

**Why Choose ASC?**

* A rewarding career with potential for advancement
* Flexible hours, EFAP, Extended Benefits, and optional Employer/Employee RRSP
* Supportive work environment
* Ongoing professional training and development

# Please submit the required cover letter and resume to Competition # TM0302 to hr@asc-mva.ab.ca

# This position will remain open until a suitable candidate is found